

# REVISED VARIATION OF TENANCY

## Timetable

<b>Description</b>	<b>Date</b>
Preparation of Preliminary Notice, FAQ's, summary and revised Tenancy Agreement	w/c 09.08.10
Posting Preliminary Notice & other docs out to tenants and to website/property shops	18.08.10
Notice Period (5 weeks) expired –collate consultations as we go along.	22.09.10
Collate consultations and prepare Cabinet Report for submission	27.09.10
Cabinet report submission	01.10.10
Cabinet meeting to ratify the Final tenancy agreement-please note change	18.11.10
Call in period expires	30.11.10
Service of Final Notice to Vary along with new tenancy agreement to all tenants and post to website.	10.12.10
Expiry of Notice period and Tenancy live date (min 4 weeks)	10.01.11
Post final Tenancy agreement to web	